



The "How To" on accessing your 2015 Year-End Tax Forms via OLB

1. Log into your Farmers & Merchants Bank OLB account via www.fmberlin.com
2. Click the "name" of the account that shows in **BLUE** under my accounts to open the deposit or loan account you would like to retrieve interest information on.
3. On the right hand side of the screen you will see a link to "See account details." Click this link to expand the information for you.

Balance	\$116,708.49
Available cr...	\$0.00
Amount due	\$564.00
Next due	02/01/2016
See account details	Print

4. At the very bottom of the screen you will see "2015 Interest". To bring the document up in a printer friendly version, click "Print".

Interest rate	3.500%
YTD interest	\$341.05
2015 interest	\$4,150.78
Hide account details	Print

Important Note: A 1098 will be mailed to you for loans closed in 2015.